



Participant Registration

Entry Level Radiation Safety Officer Course

Please complete all of the following sections and fax to Stuart Hunt & Associates at (780) 459-0746. A confirmation letter will be sent to the contact person verifying the participant's registration in the course. Any questions may be directed to Stuart Hunt & Associates Ltd. Training Services at (780) 458-0291. Thank-you for choosing Stuart Hunt & Associates Ltd for your radiation safety training needs.

Company Name:			
Contact Person:			
Address:			
City:			
Province:		Postal Code:	
Phone:		Extension:	
Fax:			
E-mail:			

Participants	Contact Number (in case of sudden changes)

Please select the session of interest:

Location	Dates		Location	Dates	
St. Albert, Alberta	January 19-21, 2010	<input type="checkbox"/>	Mississauga, Ontario	February 23-25, 2010	<input type="checkbox"/>
St. Albert, Alberta	March 16-18, 2010	<input type="checkbox"/>	Mississauga, Ontario	April 13-15, 2010	<input type="checkbox"/>
St. Albert, Alberta	May 11-13, 2010	<input type="checkbox"/>	Mississauga, Ontario	June 15-17, 2010	<input type="checkbox"/>
St. Albert, Alberta	September 14-16, 2010	<input type="checkbox"/>	Mississauga, Ontario	October 19-21, 2010	<input type="checkbox"/>
St. Albert, Alberta	November 16-18, 2010	<input type="checkbox"/>	Mississauga, Ontario	January 11-13, 2011	<input type="checkbox"/>
St. Albert, Alberta	December 14-16, 2010	<input type="checkbox"/>	Course Fee: \$1095 per person (plus applicable taxes)		
St. Albert, Alberta	February 15-17, 2011	<input type="checkbox"/>			

Payment Options			
For in-house courses, Stuart Hunt & Associates accepts VISA or MasterCard for payment. Payment must be received before course registration is confirmed.			
CREDIT CARD:		Expiry Date:	
Name as it appears on the card:			
Credit Card Slip Delivery:	<input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> General Mail		
E-mail or Fax Number:			

This registration is subject to Stuart Hunt & Associates Ltd. terms and conditions.



Terms and Conditions

Registering

It is possible to provisionally register a place in a course. To make a provisional booking, please complete and submit the attached registration form. Registrations are accepted on a first come, first serve basis unless otherwise stated. Registrations will be accepted up to five (5) business days prior to the course date.

Provisional bookings will expire after ten (10) business days or within five (5) business days of the start of the course, whichever is sooner, unless they have been confirmed. For a registration to be confirmed it must be accompanied by payment. Please see the Methods of Payment portion of this document below.

Method of Payment

Payment of the course fee must be made in advance and should be made at the time of registration. Payment can be made by VISA, MasterCard or company cheque. If you are paying by company cheque, payment must include the appropriate taxes due. If payment does not include the taxes due, your registration will still be considered provisional until the balance owing has been received or the provisional booking term has expired. An invoice will be generated upon receipt of your registration form and copies will be sent according to your requested delivery method. All prices quoted do not include GST, PST or HST.

Cancellation

If a cancellation request has been received within ten (10) business days of the course start date, the registrant is still responsible for 50% of the course fee. Any cancellations received within five (5) business days of the course start date and registrants who fail to attend are still responsible for the full course fee. Cancellations received more than ten (10) business days prior to the course start date by registrants will be refunded in full.

Participant Submission

It is possible to substitute an alternative participant on any registration at no additional cost.

Participants may transfer to another scheduled date if the request to transfer is received at least 10 business days prior to the registered course date. Requests to transfer to another course date received within 10 business days of the registered course date will be treated as a cancellation and subject to the cancellation policy.

Course Content and Programme Schedule

Stuart Hunt & Associates Ltd. reserves the right to alter the advertised schedule of courses, which may include the cancellation of a course. Where Stuart Hunt & Associates Ltd. cancels a course, individuals will be notified ten (10) business days prior to the course start date and the full course fee will be refunded.

Stuart Hunt & Associates Ltd. reserves the right to alter or amend the advertised content of any course without notice in order to continuously provide a high quality service or due to circumstances beyond our control.

Stuart Hunt & Associates Ltd. will not be liable for any losses or expenses, including consequential, arising from any such alternations or amendments to the programme content and schedule including cancellation.